

REGULAR MEETING
TOWNSHIP COMMITTEE

August 24, 2012

Chairperson Laurella called to order a regular meeting of the Township Committee of the Township of Deerfield, County of Cumberland and State of New Jersey, at the Municipal Building, 736 Landis Avenue, Rosenhayn, at 7:00 p.m.

Chairperson Laurella led the flag salute.

The Clerk took roll call and members present included, Mr. Lauer mann, Mr. Spatola, Mr. Stanzione, Mr. Montgomery and Mr. Laurella.

Departmental Reports

The Clerk presented Departmental Reports of the Construction Office, Zoning/Housing Officer, Tax Collector, Treasurer, and Fire Marshall.

Mr. Spatola made a motion, seconded by Mr. Stanzione to accept and file the Departmental Reports. The Committee Approved.

Ordinances

The Clerk presented Ordinance #2012-8 Second Reading Of An Ordinance appropriating The Sum Of \$30,000.00 From The Capital Improvement Fund Of The Township of Deerfield For Various Improvements To The Deerfield Township Municipal Building and Grounds.

Mr. Stanzione made a motion, seconded by Mr. Spatola to open the Public Hearing on Ordinance #2012-8. The Committee Approved.

Mr. Spatola made a motion, seconded by Mr. Lauer mann to close the Public Hearing on Ordinance #2012-8. The Committee Approved.

Mr. Spatola made a motion, seconded by Mr. Lauer mann to adopt Ordinance #2012-8. Roll Call Vote:

Mr. Lauer mann	Yes	Mr. Montgomery	Yes
Mr. Spatola	Yes	Chairperson Laurella	Yes
Mr. Stanzione	Yes		

The Clerk presented Ordinance #2012-9 – First Reading Of an Ordinance Amending The Salary Ordinance For 2012 To Reflect The Salary Range For Emergency Service Personnel.

Mr. Spatola made a motion, seconded by Mr. Lauer mann to adopt Ordinance #2012-9 on First Reading and to set Wednesday September 5, 2012 for Second Reading, Public Hearing and Final Adoption. Roll Call Vote.

Mr. Lauer mann	Yes	Mr. Montgomery	Yes
Mr. Spatola	Yes	Chairperson Laurella	Yes
Mr. Stanzione	Yes		

Resolutions

The Clerk presented Resolution #12-141 Resolution Refunding Overpayment Of Taxes To The Millville Wesleyan Church.

A discussion regarding the refunding of taxes to the church was held among the Committee.

Mr. Stanzione made a motion, seconded by Mr. Spatola to adopt Resolution #12-141. Roll Call Vote:

Mr. Lauermann	Yes	Mr. Montgomery	Yes
Mr. Spatola	Yes	Chairperson Laurella	Yes
Mr. Stanzione	Yes		

The Clerk presented Resolution #12-142 Resolution Authorizing The Execution Of A Contract With Tyler Technologies For Software Maintenance Of The Universe System.

The Clerk stated this was software that the Tax Assessor uses, and this contract is for \$1000.00 for a year, and there are some minor issues with the program.

Mr. Stanzione made a motion, seconded by Mr. Lauermann adopt Resolution #12-142. Roll Call Vote:

Mr. Lauermann	Yes	Mr. Montgomery	Yes
Mr. Spatola	Yes	Chairperson Laurella	Yes
Mr. Stanzione	Yes		

The Clerk presented Resolution #12-143 Resolution Appointing Emanuel Mercado As Part Time Firefighter/EMT.

The Clerk stated since June two of the firefighters that were appointed have found full time employment, and one of the spots needed to be filled to make up the slack during the week. The Clerk stated Chief Jilinski interviewed Mr. Mercado and found him acceptable for the position.

Mr. Stanzione made a motion, seconded by Mr. Lauermann to adopt Resolution #12-143. Roll Call Vote:

Mr. Lauermann	Yes	Mr. Montgomery	Yes
Mr. Spatola	Yes	Chairperson Laurella	Yes
Mr. Stanzione	Yes		

Old Business

Mr. Spatola stated that it is beginning to become crunch time with the Harvest Festival approaching. Mr. Spatola indicated that he met with the Public Works Supervisor Mr. Shinn and they have spoken about several things that need to be done for the Harvest Festival, he has also spoken with Mr. Spoltore regarding the things needing to be done. Mr. Spatola stated they had a couple of meetings with the electric company regarding electrical things that need to be done, and have spoken to Lou Iaconelli to give an estimate of the work that would need to be done.

There was a discussion regarding the electrical work and what needs to be done was held among the Committee.

Mr. Stanzione stated that money came out of the Recreation Committee Trust Fund so he advised Mr. Spatola to contact Mr. Iaconelli and get the work done.

Mr. Spatola stated that himself and Mr. Montgomery have volunteered their time on the weekend, to reflash the existing stage for the Harvest Festival. Mr. Spatola indicated if any one would be interested in lending a hand, he would like to try and get the work done on a Saturday.

Mr. Stanzione stated the hydrant was repaired and fixed, with the damages in the Township, the money is in place for repairs. The Fire Company had a good chicken bbq outcome so everything is in place.

Mr. Spatola stated he and Mr. Stanzione attended a meeting at the CCIA on Monday, and Mr. Stanzione asked them directly for dumpsters and they agreed to have them at the Municipal Building by Friday and dump them during the weekend of the Harvest Festival.

Mr. Spatola stated the other issues are the pending contracts with the landfill to solidify the Township's Host Benefits. Mr. Spatola indicated the CCIA hired a private company who is going to come in and make recommendations to the County as far as helping them be more efficient and run the landfill better.

Mr. Stanzione stated the CCIA is also going to supply recyclable cans with lids for the Harvest Festival.

The Clerk presented Extra Help For Public Works Department.

Mr. Laurella stated he asked this to be placed on the agenda since he feels it's really time to get someone in for part time help. Mr. Laurella stated the building needs a lot of work, and there is a lot of work that is going to be done, and also they will need help for the Harvest Festival. Mr. Spatola stated since Mr. Shinn was present at the meeting, when the public portion of the meeting was opened up, Mr. Shinn would state his opinion as far as what needs to be done. Mr. Laurella stated Mr. Shinn could come up and address the Committee at this time.

Mr. Shinn, Public Works Supervisor approached the Committee and stated that with all the things that needed to get done, extra help would be a good idea. Mr. Shinn indicated that between cutting the grass and cleaning up branches they are busy. Mr. Montgomery asked Mr. Shinn how many people he thought he would need for the next several weeks to get done all that needed to be done around the Municipal Building and for the Harvest Festival. Mr. Spatola indicated if someone was hired now, and were here for about five to six weeks, Mr. Shinn could work on the bigger projects and have the part time help do the more minimal jobs.

The Committee decided to hire someone to start the day after Labor Day weekend, Tuesday September 4th. Mr. Spatola stated the Clerk had a list of names for part time help and should look at the list immediately. Mr. Montgomery asked about funding, and the Clerk stated there was money set aside.

A discussion regarding funding was held among the Committee.

Mr. Spatola made a motion, seconded by Mr. Stanzione to hire 2 Part-Time people starting September 4th, 2012 for approximately 2 months at a rate of \$10.00 an hour. Roll Call Vote.

Mr. Lauer mann	Yes	Mr. Montgomery	Yes
Mr. Spatola	Yes	Chairperson Laurella	Yes
Mr. Stanzione	Yes		

The Clerk presented Discussion Regarding Disconnection Of Additional Street Light

Mr. Laurella stated that he asked to put this on the agenda because some residents are complaining that there street lights were off and others were still on. Mr. Laurella asked Mr. Lauer mann to go out and select another list of lights and take action on having those lights turned off. Mr. Lauer mann asked if there was a particular neighborhood the residents were speaking of. Mr. Laurella stated they should go to the areas they have not gone to yet. Mr. Lauer mann indicated there are areas in the Township that have activities going on that he does not wish to see going on, so Mr. Lauer mann feels those areas may have lights that are a little tighter than other areas and he feels those lights should be left alone. Mr. Laurella stated to drive around and see what other lights could be taken out and go from there.

The Clerk presented Discussion Regarding Repairs to The Deerfield Township Municipal Building (Air Conditioner, Master Keys, Shutters, etc.)

The Clerk stated that thirty thousand dollars (\$30,000.00) was appropriated this evening to fix the air conditioner in the all purpose room of the Municipal Building and that money is also going to be used to supplement the repairs of the well at the fire hall. The Clerk indicated that there had been discussions regarding master keys and shutters so all of those ideas can start being formulated. Mr. Spatola stated as Deputy Mayor he was suggesting for the liaisons to contact Mr. Shinn and formulate a plan.

Mr. Stanzione stated that if the money is there, then the Department head should take control and get things done, without having to have meeting after meeting discussing the same thing.

New Business

The Clerk presented Discussion Regarding FEMA Application And Supporting Documents For Reimbursement Of June 29/30 Storm.

John Barbagello, Deerfield Township Emergency Management and Ron Shinn Public Works Supervisor approached the Committee. Mr. Laurella stated the men spent many hours working on the report for FEMA and deserved a thank you and they submitted the report before it was due.

Mr. Barbagello stated he wanted to thank Mr. Rob Montgomery who worked with himself and Mr. Shinn from day 1. Mr. Barbagello also thanked Mr. Shinn and stated they were both great help, because of otherwise it would have taken longer for him to get the report done. Mr. Barbagello also thanked the Clerk, Karen Seifrit for her help as well.

Mr. Montgomery stated, Mr. Shinn met with the FEMA liaisons and came back and informed himself and Mr. Barbagello that the time frame was shorter than expected, so they sat down and determined where the Township stood and what could be claimed, under the FEMA guidelines. Mr. Montgomery indicated that everyone should have received a cover sheet detailing what was submitted from Deerfield Township. Mr. Montgomery then went over everything that was on the list. Mr. Montgomery stated that the Township is looking at a twenty seven thousand dollar return for their time in the storm.

A discussion regarding the application and documentation and FEMA was held among the Committee.

The Clerk presented Discussion Regarding Possible Application For Funding From The NJDOT Municipal Aid, Local Bikeway Program, And Safe Streets To Transit Programs.

The Clerk stated that the Township applies for this grant every year, and for the past five years the Township has received a DOT grant. The Clerk stated the Township is allowed to submit two streets, so if anyone has any suggestions by the next meeting or in between, she will get them ready to submit to Fralinger's for approval for the application.

The Clerk presented Application For Raffle License – Games Of Chance - Parish Of The Holy Cross – October 5, 6, & 7, 2012.

Mr. Spatola made a motion, seconded by Mr. Stanzione to approve Raffle License – Parish Of The Holy Cross – Harvest Festival - Games of Chance. Roll Call Vote:

Mr. Lauermann	Yes	Mr. Montgomery	Yes
Mr. Spatola	Yes	Chairperson Laurella	Yes
Mr. Stanzione	Yes		

The Clerk presented Application For Raffle License – 50/50 On Premises Raffle - Parish Of The Holy Cross – October 5, 6, & 7, 2012.

Mr. Spatola made a motion, seconded by mr. Stanzione to approve Raffle License –Parish Of The Holy Cross - Harvest Festival- 50/50. Roll Call Vote:

Mr. Lauermann	Yes	Mr. Montgomery	Yes
Mr. Spatola	Yes	Chairperson Laurella	Yes
Mr. Stanzione	Yes		

Communications

The Clerk stated there were no Communications this evening.

The Clerk presented Resolution #12-144 for The Payment of Bills.

Mr. Montgomery made a motion, seconded by Mr. Stanzione, to adopt Resolution #12-144. Roll Call Vote:

Mr. Lauermann	Yes	Mr. Montgomery	Yes
Mr. Spatola	Yes	Chairperson Laurella	Yes
Mr. Stanzione	Yes		

Mr. Spatola made a motion, seconded by Mr. Montgomery to open the meeting to the public. The Committee Approved.

John Barbagello, Deerfield Township Emergency Management approached the Committee and stated there was a scenario drill for communications and he has a list of all the things that are needed in the basement to run the Emergency Management Office. Mr. Barbagello indicated he gave the information to Mr. Montgomery because of the computer systems.

A discussion regarding what is needed for the Emergency Management Office, and the issues in the basement was held among Mr. Barbagello and the Committee.

Mr. Montgomery stated that Mr. Barbagello needed to get a business plan together, Mr. Barbagello indicated he would wait until after the harvest festival because there is a lot going on.

Mr. Barbagello also mentioned the narrow band radios. Mr. Barbagello indicated that there are very old pagers and he was advised to just squash them up, not to send them to the landfill. Mr. Barbagello stated he would get a count of what he has and what has to be disposed of and do what he has to do. Mr. Laurella stated to Mr. Barbagello to take inventory and dispose of what needs to be disposed of.

There being no further comment from the public, Mr. Spatola made a motion, seconded by Ms. Stanzone, to close the meeting to the public. The Committee approved.

There being no other business to come before the Committee, Mr. Spatola made a motion, seconded by Mr. Montgomery, to adjourn the meeting. The Committee approved.

Cosmo Laurella, Chairperson
Township of Deerfield

ATTEST:

Karen Seifrit, Clerk
Township of Deerfield